



2017/18 ORIENTATION VOLUNTEER DATES



IMPORTANT DATES

SELECTION DATES

September 11, 2017	Orientation Coordinator, Academic Orientation Coordinator, Residence Orientation Coordinator, Associate Orientation, Head Soph, O-Staff, PA Job Postings Open at 9:00am
September 25, 2017	Orientation Coordinator, Academic Orientation Coordinator, Residence Orientation Coordinator, Associate Orientation Job Postings Close at 9:00am
September 27-October 4, 2017	Orientation Coordinator, Academic Orientation Coordinator, Residence Orientation Coordinator, Associate Orientation Interviews
October 6, 2017	Orientation Coordinator, Academic Orientation Coordinator, Residence Orientation Coordinator, Associate Orientation Offers Out

October 9, 2017 – THANKSGIVING HOLIDAY

October 9-13 2017 – FALL READING WEEK

October 16, 2017	Charity Orientation Coordinator, Head Soph, O-Staff Applications Due at 9:00am
October 18-November 2, 2017	Charity Orientation Coordinator, Head Soph, O-Staff Pre-Screens & Interviews
October 30, 2017	OP Intern Application Available at 9:00am
November 3, 2017	Charity Orientation Coordinator, Head Soph, O-Staff Offers Out
November 8, 2017	OP Intern, PA Applications Due at 9:00am
November 20, 2017	Residence Sneak Peek Rally at 10:00pm Residence Soph Applications Available at 9:00am
November 15-29, 2017	OP Intern, PA Pre-Screens & Interviews
December 1, 2017	PA Offers Out
December 4, 2017	Residence Soph Applications Due at 9:00am

December 8, 2017 – FALL TERM CLASSES END

December 10-21, 2017 – MID YEAR EXAM

PERIOD January 8, 2017 – CLASSES RESUME

January 8, 2018	Rez Soph App Scores Due at 9:00am Fac/OC/HBK Soph Applications Available at 9:00am
January 15, 2018	Fac/OC/HBK/Charity Soph Application Info Session Charity Orientation Team Applications Available at 9:00am
January 12-14 & 19-21, 2018	Rez Soph Interviews
January 22, 2018	Fac/OC/HBK Soph Applications Due at 9:00am
January 27, 2018	Fac/OC/HBK Leadership Teams Receive Soph Apps
January 29, 2018	Charity Orientation Team Applications Due at 9:00am



2017/18 ORIENTATION VOLUNTEER DATES



January 30 & 31, 2018
February 2, 2018
February 8, 2018
February 16, 2018

Rez Team Lists Due at 9:00am
Rez Soph Draft
Rez Soph Offers Out
Fac/OC/HBK/Charity Soph App Scores Due at 9:00am
Fac/OC/HBK/Charity Final Interview Lists and Vidcruiter Questions Due at 9:00am

February 19-23, 2017 – READING WEEK

February 23, 2018
February 26, 2018
February 28, 2018

Fac/OC/HBK/Charity Soph Interview Offers Out
Rez Soph Round 2 Apps Open at 9:00am
Fac/OC/HBK/Charity Conflicts of Interest and Extraneous Information Due at 9:00am
Fac/OC/HBK/Charity Soph Interview Signups Close at 9:00am
Fac/OC/HBK Vidcruiter Video Responses Due at 9:00am
Fac/OC/HBK/Charity Soph Interviews
Rez Soph Round 2 Apps Due at 9:00am
Rez Soph Round 2 Interviews
Fac/OC/HBK/Charity Team Lists Due at 9:00am
Fac/OC/HBK/Charity Soph Offers Out

March 2, 2018
March 2-18, 2018
March 5, 2018
March 11, 2018
March 21, 2018
March 22, 2018

TRAINING DATES

October 16, 2017
November 11, 2017
December 8, 2017

Coordinator & Associate Transition Training
All Head Soph Training (RE: PA Interviews)
Residence Leadership Team Training (RE: Application Scoring)

December 8, 2017 – FALL TERM CLASSES END **December 10-21, 2017 – MID YEAR EXAM PERIOD** **January 8, 2018 – CLASSES RESUME**

January 11, 2018
January 27, 2018

February 10, 2018

Residence Leadership Team Training (RE: Soph Interviews)
Fac/OC/HBK/Charity Leadership Team Training (RE: Application Scoring)
Fac/OC/HBK/Charity Leadership Team Training (RE: Soph Interviews)
All Leadership Team Social

February 19-23, 2018 – READING WEEK

March 1, 2018
March 2, 2018
March 23, 2018

Digital Artwork Tutorial with Jailbird
Rez Soph Learning Skills Clinic
Spring Soph Orientation at 4:00pm in NCB 101



2017/18 ORIENTATION VOLUNTEER DATES



April 7, 2018

All Soph Rally

April 11, 2018 – WINTER TERM CLASSES END April 14-30, 2018 – FINAL EXAM PERIOD March 30, 2018 – GOOD FRIDAY

May 4-6, 2018

Leadership Team Retreat in London

June 1-3, 2018

Soph Retreat in London

August 27-31, 2018

Charity Orientation Team “Work Week”

August 27-29, 2018

Brescia Pre O-Week Training (Full Days)

August 28-29, 2018

Rez Pre O-Week Training (Full Days)

King’s Pre O-Week Training (Full Days)

Huron Pre O-Week Training (Full Days)

August 29, 2018

Faculty & Off Campus Pre O-Week Training (Half Day)

August 29, 2018

Head Soph Training (Half Day)

August 30-September 1, 2018

All Soph Training (2 Full Days, 1 Half Day)

*Residence, Faculty & Off Campus Sophs are required to attend monthly “All Soph Hangouts” during the academic year. Additionally, Sophs may be required to attend constituency-specific training.

REVIEW & APPROVAL DATES

February 26, 2018

March Soph Rally uniform design submissions due to O-Staff

February 28, 2018

Artwork tutorial with Tyler from Jailbird

March 5, 2018

March Soph Rally uniform design resubmissions due to O-Staff

March 7, 2018

Deadline to submit artwork to Jailbird

March 14, 2018

Final approvals on orders with Jailbird Designs

March 23, 2018

T-shirt sizing due to Jailbird for Rally

March 26, 2018

Video & Cheer submissions for April Soph Rally Due to O-Staff

April 2, 2018

Video & Cheer resubmissions for April Soph Rally Due to O-Staff

May 21, 2018

Soph Retreat event proposals and RSVP for Saturday’s evening activity due at 9:00am

June 11, 2018

Preliminary event, budget, design, and Soph name proposals due to O-Staff (drafts sent to Constituency Administrator) at 9:00am

June 25, 2018

Detailed event, budget, and uniform proposals due to Operations Committee (Constituency Administrator AND Council President /VP Finance OR USC Secretary Treasurer approvals needed) at 9:00am

June 25-July 1, 2018

Operations Committee pre-screen & initial risk assessment

July 2-13, 2018

Operations Committee review and approve constituency program, budget, design, and Soph name proposals



2017/18 ORIENTATION VOLUNTEER DATES



July 16, 2018

Resubmissions of event, budget, design, and Soph name proposals due to OPC at 9:00am

July 30, 2018

Final uniform/merchandise orders due to O-Staff & Jailbird

August 13, 2018

O-Week event descriptions and details due to OP Intern at 9:00am

August 22, 2018

Video and Cheer submissions for September Soph Rally, Opening Ceremonies & Closing Ceremonies due at 9:00am

August 27, 2018

Video and Cheer resubmissions for September Soph Rally, Opening Ceremonies & Closing Ceremonies due at 9:00am